
Appendix 3 to Atos UK Binding Corporate Rules as a Processor

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Form for Data Subjects Rights

This form may be used by any Data Subject who intends to exercise his or her rights according to Section 4 of the Atos UK Binding Corporate Rules as a Processor ('UK BCR-P'). The information requested below will help Atos to process a Data Subject request more efficiently.

Please send the completed form to your local Atos Data Protection Office. You can find your local Atos Data Protection Office on this page. Please see Appendix 8 for the list of local Data Protection Offices' email addresses.

Data Subject's name and surname*	
Data Subject is:*	<input type="checkbox"/> An Employee <ul style="list-style-type: none"> <input type="checkbox"/> A candidate for an Atos job <input type="checkbox"/> An active employee <input type="checkbox"/> A former employee. No longer employed by an Atos Group company. <input type="checkbox"/> A Customer/Customer's employee <ul style="list-style-type: none"> <input type="checkbox"/> Active <input type="checkbox"/> Terminated <input type="checkbox"/> Provider/Provider's employee <ul style="list-style-type: none"> <input type="checkbox"/> Candidate <input type="checkbox"/> Active <input type="checkbox"/> Terminated <input type="checkbox"/> Guest <input type="checkbox"/> Website visitor <input type="checkbox"/> Other: Please specify:
DAS ID (if employee)*	
RBU / Practice / Legal employing entity (if employee)*	
Job Position (if employee, Customer or Provider)	
Date of this request*	
Preferred contact details (email/ phone number)*	
Approximate date when data were initially collected*	

<p>Which right do you want to exercise? *</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Right to information: I want to know which personal data is processed about me <input type="checkbox"/> Right of access: I want to know which personal data is processed about me by Atos <input type="checkbox"/> Right to rectification: I want to modify and rectify the personal data that is processed about me by Atos <input type="checkbox"/> Right to erasure: I want my personal data not to be processed by Atos anymore and to be deleted <input type="checkbox"/> Right to restriction of processing: I want my personal data not to be processed anymore but only stored by Atos <input type="checkbox"/> Right to object: I don't want my personal data processed <input type="checkbox"/> Right to data portability (if applicable): I wish to have a copy of my personal data in a portable format <input type="checkbox"/> Right (where applicable) not to be subject to a decision based solely on automated processing <input type="checkbox"/> Other. Please describe.
<p>Category or categories of processing that this request relates to.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Collection: My request concerns the collection of my personal data. <input type="checkbox"/> Recording/Organization/ Structuring/ Storage: My request concerns the Recording/Organization/ Structuring or Storage of my personal data. <input type="checkbox"/> Adaptation/Modification: My request concerns the adaptation or modification of my personal data <input type="checkbox"/> Consultation/Making available or Disclosure: My concerns the way in which my personal data is available for others. <input type="checkbox"/> Alignment/ Combination/Matching: My request concerns the combination of personal data that is carried out.
<p>Justification. Please explain your request and the reason why you want to exercise your rights.</p>	
<p>Any relevant information that may help Atos provide Data Subject with the appropriate answer to their request.*</p>	

*this information is needed if you want your request to be handled appropriately.