
Appendix 3 to Atos UK Binding Corporate Rules as a Controller
Form for Data Subjects to Exercise Their Rights (Atos is Controller)

Author:	Atos UK DPO
Version:	2.0
Document date:	October 2023
Doc. No:	

Contents

Form for Data Subjects to Exercise Their Rights (Atos is Controller)	3
---	----------

Form for Data Subjects to Exercise Their Rights (Atos is Controller)

This form may be used by any Data Subject who intends to exercise his or her rights according to Section 4 of the Atos UK Binding Corporate Rules as a Controller ('UK BCR-C'). The information requested below will help Atos to process a Data Subject request more efficiently.

Please send the completed form to your local Atos Data Protection Office. Please see Appendix 7 for the list of local Data Protection Offices' email addresses.

Mail Form to Exercise your rights regarding your Personal Data	
First name	
Last name*	
Email address*	
Telephone number	
Preferred contact details*	Email: Phone: I prefer to be contacted by: <input type="checkbox"/> EMAIL <input type="checkbox"/> PHONE
Job title (Atos employee only)	
Data Subject is:*	<input type="checkbox"/> An Atos Employee or Candidate <ul style="list-style-type: none"> <input type="checkbox"/> A candidate for a job <input type="checkbox"/> An active employee <input type="checkbox"/> A former employee. No longer employed by a Group company. <input type="checkbox"/> An Atos Customer/Customer's employee <ul style="list-style-type: none"> <input type="checkbox"/> An active employee of a Customer <input type="checkbox"/> A former employee of a Customer <input type="checkbox"/> An Atos Provider or a Provider's employee <ul style="list-style-type: none"> <input type="checkbox"/> A candidate for a Provider job <input type="checkbox"/> An active Provider Employee <input type="checkbox"/> A former employee of a Provider <input type="checkbox"/> A guest at an Atos event <input type="checkbox"/> A visitor to an Atos office <input type="checkbox"/> An Atos website visitor <input type="checkbox"/> Other: Please specify in the box below
Data Subject is Other	
<i>Employee DAS ID (only if active or former Atos employee)</i>	

<i>RBU / Practice / Legal employing entity (only if active or former Atos employee)</i>	
Date of this request*	
Approximate date when data were initially collected*	
Which right do you want to exercise?	<input type="checkbox"/> Right to information: I want to know which personal data is processed about me <input type="checkbox"/> Right of access: I want to know which personal data is processed about me by Atos <input type="checkbox"/> Right to rectification: I want to modify and rectify the personal data that is processed about me by Atos <input type="checkbox"/> Right to erasure: I want my personal data not to be processed by Atos anymore and to be deleted <input type="checkbox"/> Right to restriction of processing: I want my personal data not to be processed anymore but only stored by Atos <input type="checkbox"/> Right to object: I don't want my personal data processed <input type="checkbox"/> Right to data portability (if applicable): I wish to have a copy of my personal data in a portable format <input type="checkbox"/> Right (where applicable) not to be subject to a decision based solely on automated processing <input type="checkbox"/> Other. Please describe.
Category or categories of processing that this request relates to.	<input type="checkbox"/> Collection: My request concerns the collection of my personal data. <input type="checkbox"/> Recording/Organization/ Structuring/ Storage: My request concerns the Recording/Organization/ Structuring or Storage of my personal data. <input type="checkbox"/> Adaptation/Modification: My request concerns the adaptation or modification of my personal data <input type="checkbox"/> Consultation/Making available or Disclosure: My concerns the way in which my personal data is available for others. <input type="checkbox"/> Alignment/ Combination/Matching: My request concerns the combination of personal data that is carried out.
Category / type of processing that this request relates to (for example: "my application for a job with Atos") *	
To help us to understand your request better, please explain the reason for your submission.	

*this information is needed if you want your request to be handled appropriately.